



IMI Certification Process Flow

STEP 1:

Applicant must email Application Form to CAMP at mail@campmediation.in

STEP 2:

After receiving the complete application, CAMP will send out the first email confirming complete application or need for additional documentation.

STEP 3:

Once application is complete, applicant must pay the processing fee of Rs. 20,000 + GST for Indian applicants and Rs. 35,000+ GST for International Applicants. Upon payment, CAMP will release the date of Assessment 1 (role play) depending on the assessors availability.

STEP 4:

Assessment 1 – Role Play

- The observed simulation will last 60 minutes.
- After the role play, a 30 minute debrief will be conducted with the assessor.

STEP 5:

Submission of Self-Assessment Questionnaire

- Applicant will be given a Self-Assessment questionnaire after their roleplay and will have 48 hours to submit this back to the Assessor.
- An interview will be set up between the applicant and the assessors within 7 days of the roleplay to discuss the Questionnaire.

STEP 6:

Assessment 2 - Interview with the Assessor

- Applicant will undergo a 45-min to 60-min long interview with the assessors. Kindly check CAMP QAP Information Sheet for details on the interview.

STEP 7:

Assessment 3 – Written Tests

- If the applicant passes the interview, he/she will be invited to answer the written exam.
- For MCQ's, Applicants have 10 minutes for 10 questions. (Virtually, they need to screen share for this mode of assessment)
- For Short Answers, Applicants will have to submit the answers within an hour and email this document to CAMP.

STEP 8:

Peer Reviews – 3 Reviews / References from your peers

This should include:

- Name and Contact Details,
- Professional Experience,
- How long they have known you,
- Have you done any Mediations together?
- Details - if yes - Their review

Please Note: If the applicant fails to score the minimum requirement of the assessments at any stage, they will be given a minimum of 2 weeks as a buffer to reflect on their limitations and schedule a re-exam. There will be an additional fee for a re-exam.